



Radipole Primary School



St George's Primary School



## Attendance Statement

Dear Parent/Carer

It is essential that children and young people form good habits of regular attendance at school from an early age and that good attendance is maintained throughout their school career. The 4 larger primary schools in Weymouth and Portland, are committed to work together to ensure that they have a consist approach to school attendance. It is a legal requirement that all children should attend their educational provision and it is the parent/carers responsibility to ensure that their children attend school. Parents should be aware that if we have reason to suspect that an absence is a holiday, we will be given no choice but to unauthorise the absence unless proof is provided. The Local Authority may take legal action following your child's unauthorised absence.

Holy Trinity CE Primary School, Radipole Primary School, Wyke Regis Primary Federation and St George's Primary Portland have agreed the following:

- No leave of absence will be granted during term time, except in exceptional circumstances
- The schools will work together to monitor the attendance of all pupils and work closely to support children and young people whose attendance levels are causing concern.
- Whilst we understand that children do become ill on occasions, children who lose a lot of time at school can suffer in the long term from significant gaps in their learning. Schools have the right to request evidence of illness and will do so if a child builds up considerable absence through illness over a period of time. If a child's health continues to affect their education, we may make a referral to the School's Health Team to ensure that all that can be done, is being done.
- If your child is ill, it is the responsibility of the parent/carers to ensure that they inform the school. The 4 schools all operate a targeted 'First Day Call' system, which means they will contact you to ask why your child is not in school and when they are expected to return.
- It is important that pupils are in school on time. Good punctuality is not only important in obtaining maximum benefit from education; it is also a key skill for adult life. Lateness is monitored by school and contributes to absence rates.

Yours sincerely

Fiona Daykin  
Headteacher  
Holy Trinity  
CE Primary

Veronique Singer  
Headteacher  
Radipole Primary

Jo Luxon  
Headteacher  
St George's Primary

Wanda Roberts  
Headteacher  
Wyke Regis  
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