



Dear Parents/ Carers,

9 December 2020

You will have seen on the news that the Department for Education have just issued advice to schools about finishing this term a day earlier, on Thursday 17 December. This will allow for a slightly longer gap between the children being in school, and gathering for family events with relatives. We will therefore change our INSET days to accommodate this. School will close on **Thursday 17th December one hour earlier for all children:**
Year 1 will finish at 1.55pm
Reception and Year 2 will finish at 2.00pm
Year 3 and Year 5 will finish at 2.10pm
Nursery, Year 4 and Year 6 will finish at 2.15pm School will reopen on Monday 4 January 2021.

Party day will be Thursday 17 December, when all children should come to school wearing home clothes and shoes that are weather appropriate. For those who would have had PE on Thursday, they should also come to school in home clothes and shoes.

In order to make up for the lost teaching time, we will no longer have an inset day on Friday 28th May, as previously planned. This will therefore be a usual school day when all children are expected to be in school.

The following essential information explains the arrangements we have in place, regarding positive cases in the holidays:

- For the first 6 days after Thursday 17th (until Wednesday 23rd December), if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, you must notify the school by email to office@holytrinitypri.dorset.sch.uk We will assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.
- Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **more than 48 hours since being in school**, the school **should not be contacted**. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.
- Where pupils are required to self-isolate due to contact with a positive case after the first 6 days following the end of term, schools do not need to be informed about their absence until the first day of the new term.

Please note, pupils entitled to a free school meal on Friday 17th December will receive this at the end of the day on Thursday 16th December to be taken home for refrigeration.

After School Club will finish at 4.30pm on Thursday 17th December. If you have already made a booking for later that day or for Friday 18th December this will be refunded.

All Breakfast Club places, School Meals and additional Nursery sessions that have been booked and paid for Friday 18 December will be refunded on your Scopay account.

Thank you for your support of this change to the end of term and we hope you have a happy and safe Christmas.

Yours sincerely,

Mrs Fiona Daykin
Headteacher